



Internship as Trainee for Good trading Practices (GTP) scheme

Job Description

Job category: Administration - EU Food & Feed policies

Job experience: Internship

Job location: Brussels, BELGIUM

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Expiration date: 15th of March 2013

Website: <http://www.gtpcode.eu>

Internship as Trainee for the Good Trading Practices (GTP) scheme

The GTP is a Food & Feed safety Assurance Scheme developed ten years ago by COCERAL, the EU Association representing the trade of cereals, rice, feedstuffs, oilseeds, olive oil, oils and fats and agro-supply.

The GTP covering the collection, storage, trading and transport of the above-mentioned products, aims at assisting Food & Feed Business Operators in:

- Implementing good trading and hygiene practices relating to operating sites, premises, equipment, transport, waste, and staff;
- Identifying and controlling potential risks for consumers' safety and establishing appropriate procedures based on the principles of the HACCP system.
- The GTP manages and supervises certification services via 15 independent and approved Certification Bodies responsible for auditing app. 150 companies EU-wide. We are also active in major Global and EU initiatives in relation to food & Feed certification.
- The GTP gives the opportunity to a young and motivated person to get a very practical experience on how the industry and operators are managing food & Feed safety all along the chain.

Job description

Assist the GTP Manager in his daily workload, in particular :

- Actively participating in the daily management of the GTP scheme
- Communicating and cooperating with Certification Bodies and certified companies.
- Managing and updating the GTP website and its related database
- Supporting in meetings and events
- Reporting on media and legislative coverage



Requirements

- University degree in Agronomy, Food technology, EU political and administrative studies, law.
- Interest in agricultural, environmental and food and feed safety issues.
- Strong team player and willing to integrate in an active professional environment
- Excellent English and French proficiency. Any other EU language is an asset.
- Excellent organisational and communication skills: motivated, meticulous, flexible and professional.
- Eyes for details, strong skills in editing and proofreading.
- Computer and IT skills
- Practical experience in a relevant company, knowledge in Food & Feed Safety matters and EU procedures will be considered as assets.

Terms and conditions

Duration: 6 months minimum

Financial: paid internship

Beginning of employment: as soon as possible

To apply

Please send your curriculum vitae and a short motivation letter at: info@gtpcode.eu

Please insert in the subject of your email the reference: **Internship – GTP trainee**

Applications must be sent as soon as possible and **no later than March 15th, 2013.**