

Tirocinio International Services

At International Services we specialize in recruitment for the most prestigious cruise line companies, world-renowned theme parks, and the best hotels and restaurants in the world.

International Services is a recruitment agency based in Lorient, France, looking for an intern.

The position includes various tasks in different fields.

In order to promote our different programs and to follow up with our candidates, the intern would have to use the phone very often.

Follow up of the candidates: Every candidate has a specific follow-up by our agency. The intern will assist him with every steps of the departure: visa process, medical insurance, flight booking...

Administrative: Preparation and sending documents regarding the departures, collecting all the documents needed, updating the databases.

Recruitment: Sorting the applications received, sending the correct answer by email, Skype interviews of European candidates for the different programs of the agency.

The interview is meant to verify the qualifications of the candidate, the English level, the personality and the motivations.

International

– Recruitment

– Communication

– Administrative management

Location: Lorient, France.

Profile:

Excellent English level and good French are required.

Good informatics knowledge.

CONDITIONS O APPLY

If you would like to do your internship at International Services and you are available from March 2017, email your application as soon as possible:

International Services

infos@internationalservices.fr

and cc: eures@afolmet.it

Sede

Lorient, France

Fonte: <http://www.cittametropolitana.mi.it/index.html>